

# **SCHAUMBURG HIGH SCHOOL VERY INTERESTED PARENTS BY-LAWS**

This document outlines the proposed changes the SHS VIP Booster club Executive Board would like make to the By-Laws. The proposed changes will be posted on the website along with an article in the April 2020 Newsletter for the general members to review.

Public general members may vote in person during the June 2020 meeting.

## **Proposed changes:**

### **1) ARTICLE V/Section 2/Point I: (page 5)**

Current State:

*Coordinate the end of the year dinner. The dinner will in part be paid for by the V.I.P. club at \$10 per Executive Board Member, Committee Chair or Co-Chair. Any amounts above this will be the member's responsibility.*

Proposed Change:

The Executive Board proposes to remove this requirement from the by-laws. The preference of the board would be for these funds to go back to the students & the school.

### **2) ARTICLE V/Section 5/Point k: (page 6)**

Current State:

*Be custodian of the Sam's Club credit card.*

Proposed Change:

The Executive Board proposes to edit this requirement to account for the SHS VIP Booster bank card and generalize the club membership cards. Proposing to update to:

Be custodian of the SHS V.I.P. bank debit card and any applicable warehouse club card(s).

### **3) ARTICLE VII/Standing Committees shall/Point f: (page 8)**

Current State:

*All committee chairs shall submit publicity to the Publicity Chair a minimum of seventy-two (72) hours prior to when the publicity needs to be posted.*

Proposed Change:

The Executive Board proposes to edit this requirement to account for uncontrollable circumstances or situations that may arise that would require a publicity post with less than a 72 hour notice. Proposing to update to:

All committee chairs shall submit publicity to the Publicity Chair a minimum of seventy-two (72) hours prior to when the publicity needs to be posted; unless uncontrollable situations arise that would require a shorter notification timeframe.

**4) ARTICLE VII/The following Standing Committees shall be formed as soon as possible after the elections of the new Executive Board to begin planning for the upcoming year: (page 9, 13 & 14)**

Current State:

*List of 14 current Committees*

Proposed Change:

The Executive Board proposes to add additional committees that have formed over the last few years, so they are officially part of the By-Laws. Proposing to add:

**Section 15: Fundraising Coordinator**

- a. Organize fundraiser events throughout the year.
- b. Secure auction or raffle prizes for other events/committees.

**Section 16: Dine to Donate**

- a. Organize fundraising dates with local restaurants where SHS V.I.P. receives a percentage of the profits.
- b. Coordinate with the Publicity Committee to communicate dates to public.
- c. Gather and deposit the donations to the SHS V.I.P. Treasurer.

**Section 17: Senior Yard Signs**

- a. Secure Senior Yard Signs with vendor
- b. Coordinate with the Publicity committee to market to Senior families.
- c. Coordinate pick-up and delivery of the signs to families.

**Section 18: 50/50 Raffle**

- a. Organize 50/50 raffle dates at school and sporting events.
- b. Secure volunteers to sell raffle tickets.

**Section 19: Blessings in a Backpack**

- a. Obtain from SHS the dates for Blessings in a Backpack pickup.
- b. Secure volunteers for pickup dates.

**5) ARTICLE VII/Section 2/Point c: (page 9)**

Current State:

Provide the Treasurer with a breakdown of the total deposit by event. This is to be submitted with their weekly deposit. All concession money is to be put into safe at

school at the conclusion of each event and only taken out to give to treasurer at each monthly meeting.

Proposed Change:

The Concession Chair proposes to edit the text of this section to conduct the deposit process on a monthly basis at each meeting unless the balance is higher than \$2,500. Proposing to update to:

Provide the Treasurer with a breakdown of the total deposit each month. This is to be submitted at each month's V.I.P. meeting. All concession money is to be put into safe at school at the conclusion of each event and only taken out to give to treasurer at each monthly meeting. Deposit shall be made sooner if revenues exceed \$2,500.

**6) ARTICLE VII/Section 5/Point b: (page 10)**

Current State:

*Coordinate its activities with those of other committees to achieve the highest possible enrollment and participation such as open house and sporting events.*

Proposed Change:

The Execute Board proposes to edit the text of this section to change the word sporting to school. SHS VIP has found opportunities at many school events throughout the year that are not all tied to sporting events for membership. Proposing to update to:

Coordinate its activities with those of other committees to achieve the highest possible enrollment and participation such as open house and school events.

**7) ARTICLE VII/Section 11/Point c: (page 12)**

Current State:

*Make sure that the parent or guardians of applicants are members in good standing of the Schaumburg High V.I.P. club by December 1<sup>st</sup> of the current school year.*

Proposed Change:

The Execute Board proposes to remove this requirement from the Scholarship committee requirements. The students in good standing with SHS and who meet the other scholarship requirements should not be excluded from this scholarship opportunity based on membership to SHS VIP. Some families are not in the position to be able to financially join.

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